

# SEARCH RE-OPENED



The Newark Valley  
Central School District  
Board of Education  
invites applicants for  
the position of

## Superintendent of Schools

**Application deadline April 28, 2023**

**[www.btbooces.org](http://www.btbooces.org)**

### Notice of Vacancy

The Board of Education of the Newark Valley Central School District, located in northeastern Tioga County, New York, is seeking a highly qualified educational leader to fill the position of Superintendent of Schools. The search process will be conducted over the next few months, with the successful candidate beginning employment between July 1 and August 1, 2023.

Broome-Tioga BOCES District Superintendent Rebecca Stone is assisting the board in the selection process. She will carry out the task of screening applicants and recommending to the board a group of final candidates. Candidates must not directly contact members of the board. The board will make all decisions concerning the selection process, the evaluation of the candidates, and the final appointment.

First interviews with the Newark Valley Board of Education are tentatively planned for the week of May 8, 2023.







## The Successful Candidate

The Newark Valley Central School District is seeking an educational leader with a proven record of administrative accomplishments. The Board has identified several characteristics that are most desirable in the new superintendent. The candidate should be one who:

**Academics:** Has a successful record in raising academic achievement, excellent management and problem-solving skills, and a collaborative leadership style.

**Finances:** Has the ability to assess and evaluate all levels of the organization and make appropriate instructional and fiscal recommendations and decisions.

**Students:** Shows a genuine concern for children, as demonstrated by listening, being visible and known to them, and being involved in their education and activities.

**Leadership:** Is able to foster a strong, positive organizational culture and climate and has a leadership style built upon trust, integrity, enthusiasm, compassion, courtesy, common sense, attention to detail, and strong moral and ethical values.

**Facilities:** Has an understanding of facilities management and capital improvement projects.

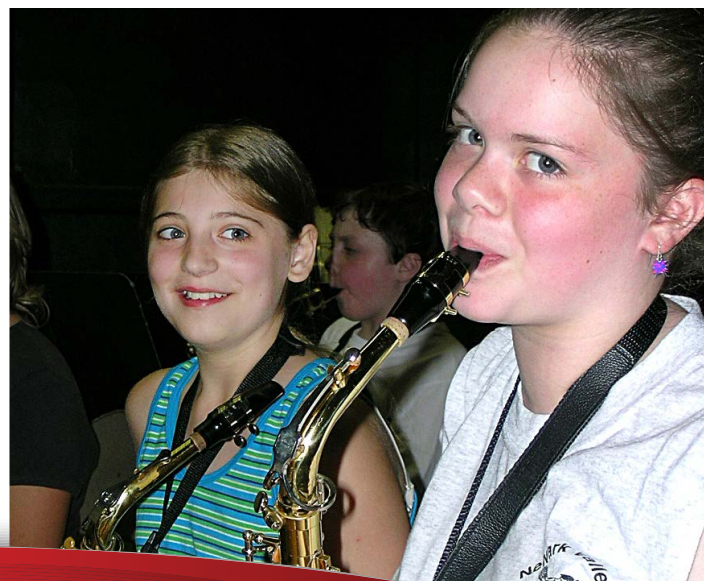
**Personal Qualities:** Exhibits good judgment, is patient in dealing with others, and shows evidence of stability and integrity under pressure.

**Community:** Will be active and visible in our schools and community and has the willingness to make a commitment to the community and make a difference in the lives of children.

**Instruction:** Is knowledgeable about the NYS learning standards and has a strong understanding of curriculum and instruction.

**Communication:** Has strong written and oral communication skills.

**Credentials:** Possesses or is eligible for certification as a NYS school district administrator.







## Contract and Salary

The Board of Education plans to offer a three-year contract with a salary ranging from \$140,000 -155,000 depending on the preparation, qualifications, experiences, and record of the successful candidate. Superintendent experience is preferred, but all qualified candidates are encouraged to apply.

## Application Procedures

All communication and requested information should be sent to:

Rebecca Stone, District Superintendent  
Broome-Tioga BOCES  
435 Glenwood Road  
Binghamton, N.Y. 13905  
(607) 766-3802  
Email: [mhans@btboces.org](mailto:mhans@btboces.org)

## Important date

Required documents must be submitted by April 28, 2023.

Interested and qualified individuals are encouraged to submit a letter of interest, resume, copy of transcripts, completed application form, and letters of reference to Rebecca Stone at the address cited in the "Application Procedures" section of this document.

Candidates should include a copy of their school administrator's certificate and a copy of their transcripts. Letters of reference from the two most recent employers, as well as other letters of reference, should be included in the professional credentials portfolio.







## Our Community

The Newark Valley Central School District is set in the rolling hills of northeastern Tioga County, spanning 10 townships in four counties, the largest being Newark Valley, Berkshire, and Richford.

Located approximately 75 minutes from Syracuse, 30 minutes from Ithaca, Binghamton, and Cortland, and 60 minutes from the Corning-Elmira area, the community has ready access to many cultural and educational opportunities. There is a particularly active historical society, and all our townships exhibit pride in their heritage.

One of the most well-known tourist attractions in the community is the Bement Billings Farmstead, an original 1800s setting that hosts events such as the annual Apple Festival in the fall. Nearby, the towns of Berkshire and Richford offer a unique taste of country life with the quiet, simple pleasures we all associate with small-town USA.

The Village of Newark Valley is the largest incorporated entity in the district, with a population of approximately 1,100. The village features some spectacular historic buildings as well as a popular village green and picturesque Trout Ponds Park, which provides the setting for numerous events and recreational activities.

The community is primarily rural, with some portions providing a suburban setting for residents who commute to their jobs in the Greater Binghamton and Ithaca areas.

With its mix of modern accommodations and old-fashioned, neighborly atmosphere, it is a great place to raise a family.



*Gazebo on the Village Green*



*Berkshire Library*



# APPLICATION FOR SUPERINTENDENT OF SCHOOLS

## DIRECTIONS

1. Please complete application form and forward it, with your letter of application, to the person listed on the back of this form.  
**Do not indicate “see attached vita or materials.”**

Have your cover letter, resume, copy of transcripts, and references forwarded immediately.

You are invited to add or attach any additional information which will assist us in our evaluation.

Applicants are asked not to contact members of the Board of Education except as they may be requested to do so.

**BACKGROUND INFORMATION—Please print or type**

Last name

First

Middle

## Present position

Business phone

Home phone

Email address

( )

( )

Business address

Home address

Zip code

Zip code

Number of people reporting to you

Size of your school district (# of students)

## Your annual budget

### Certificates held



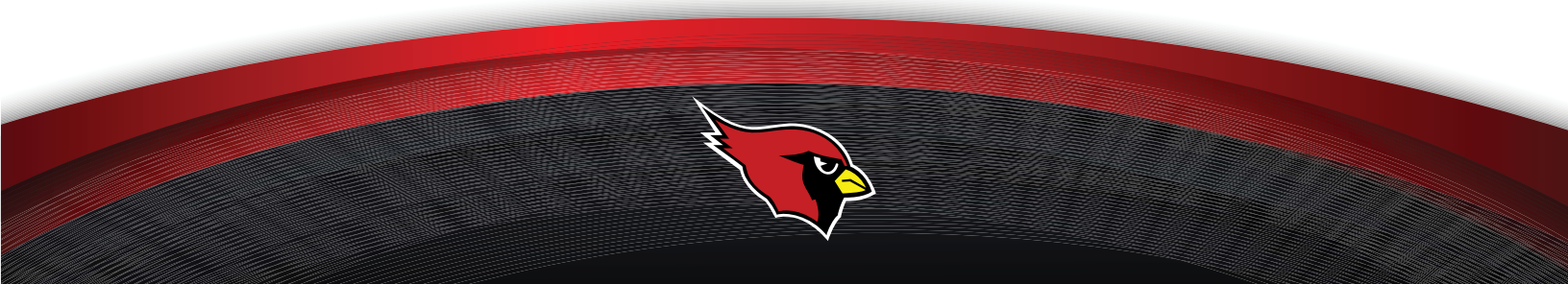


PROFESSIONAL EDUCATION	Institution	Major	Degree
Undergraduate			
Graduate			

EMPLOYMENT RECORD

Please supply a complete list of full-time experience. List most recent experience first.

Position	Organization	Size	Dates







## REFERENCES

Please list the names of five persons who know of your professional work and qualifications.

Name	Position	Address	Office Phone (     )	Home Phone (     )
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge.

I give the Employer the right to investigate all references and to secure additional information about me, if job related.

I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## MAILING INSTRUCTIONS:

Completed application forms and all supporting materials should be mailed to:

Rebecca Stone, district superintendent  
Broome-Tioga BOCES  
435 Glenwood Road  
Binghamton, NY 13905-1699  
mhans@btboces.

